



# Bonner County

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## Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

June 28, 2022 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, June 28, 2022 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Shepard and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner Connolly made a motion to adopt the order of agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – None.

#### CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for June 21, 2022
- 2) Liquor Licenses: Bottle Bay Bar & Grill, Sagle, ID; The Bank Barrom & Bistro, Sandpoint, ID
- 3) Plats for Approval: Crooked Tree File #MLD0031-22, Selle Crawford Estates File #MLD0039-22, Generations Ranch File #MLD0041-22, Elk Run Estates File #MLD0042-22, Schoenhall Woods File #SS0006-21

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY22 Claims Batch #19 \$246,972.03 & Demands in Batch #19 \$105,542.85; **Totaling \$352,514.88**

Claims Batch #19		
General Fund	\$	11,003.00
Road & Bridge	\$	31,675.01
Airport	\$	2,001.36
Elections	\$	1,710.31
District Court	\$	7,407.86
911 Fund	\$	9,820.77
Junior College Tuition	\$	1,650.00
Revaluation	\$	324.48
Solid Waste	\$	5,729.52
Tort	\$	15,849.99

Parks & Recreation	\$	747.37
Justice Fund	\$	67,936.70
Waterways	\$	112.65
Grants	\$	90,680.86
Auditors Trust	\$	322.15
Total	\$	246,972.03

Claims Batch #19		
Demands	\$	105,542.85

Commissioner Connolly made a motion to approve payment of the FY22 Claims and Demands in Batch #19 Totaling \$352,514.88. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY22 EMS Claims Batch #19 \$22,288.68; **Totaling \$22,288.68**

EMS Claims Batch #19		
Ambulance District	\$	22,288.68

Commissioner Bradshaw made a motion to approve payment of the FY22 EMS Claims in Batch #19 Totaling \$22,288.68. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**AIRPORT – Dave Schuck**

- 1) Action Item: Discussion/Decision Regarding Priest River Airport, FAA AIP Grant Offer, Taxi Lane and Apron Design

Commissioner Connolly made a motion to accept this grant offer in the amount of \$95,379 and that the chairman sign administratively. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Notice to Proceed, 2022 Boyer Road Relocation Project, FAA AIP 3-16-0033-020-2021

Commissioner Bradshaw made a motion to issue this notice to proceed. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**PUBLIC DEFENDER – Susie Jensen**

- 1) Action Item: Discussion/Decision Regarding Contract, Canon Copier; **\$325.00 monthly**  
Commissioner Connolly made a motion to approve the contract for Canon Solutions of America. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Fatbeam Internet Services; **\$550.00 monthly**  
Commissioner Bradshaw made a motion to approve the contract for Fatbeam Internet Services. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**HUMAN RESOURCES – Cindy Binkerd**

- 1) Action Item: Discussion/Decision Regarding Request to Recruit, Three Positions  
Commissioner Connolly made a motion to approve commencing with recruitment for Heavy Equipment Operator II, Road and Bridge and Juvenile Detention Tech Justice Services effective June 28, 2022. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Policy Revision, Compensation Policy #600

Commissioner Bradshaw made a motion to approve the Compensation Policy Job Descriptions 600.6, to the Bonner County Personnel Policy Manual effective June 28, 2022. Commissioner Connolly seconded the motion. All in favor. The motion passed.

3) Action Item: Discussion/Decision Regarding Enhanced Policy to Add Military Leave, Benefits Policy #700  
Commissioner Connolly made a motion to approve the Enhanced Military Leave Policy effective June 28, 2022. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

4) Action Item: Discussion/Decision Regarding Service Agreement, Skye HR Consulting, LLC; **Not to Exceed \$5,000.00**

Commissioner Bradshaw made a motion to approve the Service Agreement with Skye Consulting to provide HR consultative services effective June 28, 2022. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**BOCC – Jessi Webster**

1) Action Item: Discussion/Decision Regarding Annexation, Sam Owen Fire District, Six Parcels  
Commissioner Connolly made a motion to approve the Order of Annexation of six (6) parcels of property, located in Bonner County, Idaho into the Sam Owen Fire District. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Meeting was recessed at 9:18 a.m.

Meeting was reconvened at 9:23 a.m.

**EXECUTIVE SESSION – Human Resources**

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources  
Action Item: Discussion/Decision Regarding Hiring

At 9:23 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 9:37 a.m.

Commissioner McDonald adjourned the meeting at 9:37 a.m.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of June 21, 2022 – June 27, 2022  
Copies of the complete meeting minutes are available upon request.

On Tuesday, June 21, 2022 an HR Workshop was held pursuant to Idaho Code §74-204 (2).

On Wednesday, June 22, 2022 an Executive Session was held pursuant to Idaho Code §74-204 (2) and Idaho Code § 74-206 (1) (F) Litigation.

On Thursday, June 23, 2022 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Bradshaw made a motion to approve this project, FILE ZC0005-22, for a zone change from Agricultural/ Forestry-20 and Rural-5 to Rural-5 , finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and

based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion, have Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to approve this project, FILE ZC0041-21, requesting a zone change from Rural-5 to Commercial, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion, have Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 29, Township 56 North, Range 2 West, Boise Meridian, Bonner County, Idaho from Rural-5 to Commercial, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Bradshaw – Aye. The motion passed. Commissioner Bradshaw made a motion to approve this project FILE AM0004-22, to the Board of County Commissioners, to amend the sections of Title 12, Bonner County Revised Code, File AM0004-22 June 23, 2022 Page 19 of 21 as presented or amended in this hearing, based upon the following conclusions: The decision is based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law based on the discussion and testimony at this hearing and direct planning staff to draft written findings and conclusions to reflect this motion, have the Chairman sign, and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Bradshaw – Aye. The motion passed.

On Monday, June 27, 2022 an Executive Session with Human Resources and PayneWest was held pursuant to Idaho Code §74-204 (2) and Idaho Code § 74-206 (1) (D) Records Exempt.

ATTEST: Michael W. Rosedale

  
Dan McDonald, Chairman

By   
Deputy Clerk

July 5, 2022  
Date